

Project Title: e-Exam platform and processes

PARTICIPANT SURVEY INVITATION & INFORMATION SHEET

Dear Session Participant,

I would like to invite you to complete the 'e-exams session survey'.

The aim of the survey is gather feedback on your knowledge, concerns and perceptions of e-exams and on the effectiveness of the session itself.

Your contribution to the study will be valuable, helping to inform the development of an e-exams platform and processes and to improve future sessions on e-exams issues.

Conditions: Participation is voluntary and you have the right to withdraw at anytime without penalty. Your responses are confidential and no individual will be identified in the dissemination of the survey data. Any selected de-identified segments of your data may be quoted in reports and publications. The final report will be available from the chief investigator by request.

Risks: The only minimal risk in being involved in this study is the potential inadvertent self-disclosure of identifying information in text comments that you make. This risk will be minimised by the use of pseudonyms and de-identification of any potentially identifying data items. All data will be kept in locked filing cabinets on campus and if in electronic form will be passworded. In particular no identifying information will be kept with the data. Only the project team will have access to the original data.

Consent: You signal your consent by completing and returning the survey.

I hope that you might find the time to complete our questionnaire. This should take no more than 5 minutes of your time.

At the end of the survey:

You will be invited to express your interest in participating in follow up activities; if so, you will be asked to provide an email address where we can contact you at a later time.

This study adheres to the Guidelines of the ethical review process of The University of Queensland. Whilst you are free to discuss your participation in this study with chief investigator (contactable on 33657346 or m.hillier@uq.edu.au), if you would like to speak to an officer of the University not involved in the study, you may contact the Ethics Officer on 3365 3924.

Chief Investigator:

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