

## Years 5/6 ICT Skills Checklist

<b>Class:</b> <b>Date:</b> <b>Teacher:</b> <b>Ratings: C-Competent, N-Not yet competent</b>	<b>Pupil name</b>
<b>Inquiring with ICT</b>	
Retrieve information relevant to an inquiry by conducting an effective search.	
Cite all sources used when presenting research.	
Compare and evaluate information sources relating to a research topic.	
Investigate, question, analyse and problem solve while playing interactive educational games.	
Contribute ideas to online networks and reflect on the contributions of others.	
Demonstrate understanding of real-world concepts by using simulations.	
<b>Creating with ICT</b>	
Plan and create digital products with logical sequences and content for specific audiences.	
Integrate materials such as images and sound files into digital products	
Reflect on digital products, refining/editing them.	
Use digital tools to collect, analyse and represent data for a specific purpose.	
Manipulate layout, style and content to create a digital product appropriate to a text type.	
Adhere to copyright regulations when creating and downloading.	
<b>Communicating with ICT</b>	
Identify and consistently follow online etiquette (netiquette).	
Describe appropriate levels of personal information disclosure for specific online environments.	
Establish and use an online identity to broaden communication with friends.	
Contribute to planning for, participating in and evaluating class-to-class online exchange projects.	
Send messages with relevant files attached.	
Use a variety of devices to collect and share ideas and information ethically.	
<b>Operating ICT</b>	
Identify how ICT systems become infected with malware and describe how to reduce infection risks.	
Follow problem solving strategies to solve common ICT problems.	
Identify factors that assist people to use ICT healthily, comfortably and safely.	
Organise electronic folders and files.	
Distinguish between input, output and storage devices.	
Explain some basic functions of a system's internal and external components.	